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MEMORANDUM

TO: CRRA Policies & Procurement Committee

FROM: Moira Benacquista, HR Specialist/Board Administrator

DATE: July 6, 2012

RE: Notice of Regular Meeting

There will be a regular meeting of the **Policies & Procurement Committee** of the Connecticut Resources Recovery Authority's Board of Directors on Thurs. July 12, 2012 at 9:00 a.m. in the Board Room at 211 Murphy Rd., Hartford, CT 06103.

The purpose of this meeting will be:

1. Pledge of Allegiance
2. Public Comment
3. Approval of Minutes of the June 14, 2012, Committee Meeting (Attachment 1).
4. Review and Recommend for Board Approval Resolution Regarding a Transfer Station Host Community Agreement and Lease Agreement with the Town of Essex (Attachment 2).
5. Review and Recommend for Board Approval Resolution Regarding Ratification of Emergency Procurement Contract (Attachment 3).
6. Review and Recommend for Board Approval Resolution Regarding Ratification of Emergency Procurement Contract (Attachment 4).
7. Informational - Approved at June 14, 2012 Policies & Procurement Committee Meeting:
 - a. Review Resolution Regarding Personal Services Agreement Between CRRA and Steven Yates for Environmental Consulting Services (Attachment 5).
 - b. Review Resolution Regarding the Purchase and Installation of a New 60 Foot Vehicle Scale for the Essex Transfer Station (Attachment 6).
8. Executive Session to discuss pending litigation, trade secrets, personnel matters, security matters, pending RFP's and feasibility estimates and evaluations.

9. Informational
 - c. Report on vendors exceeding \$50,000 on cumulative contracts, as required by CRRA's Procurement Policy (Attachment 7).
 - d. Report on purchases that are considered exceptions to the competitive process pursuant to CRRA's Procurement Policy (Attachment 8).
 - e. Report on Legal Requests for Services (Attachment 9).
10. Such other items that may properly come before the Committee.